




SPRING

Table number(s): 

ARTS & CRAFTS FAIR VENDOR AGREEMENT

This Agreement is entered into between Sun City Anthem (SCA) Community Association Inc. and:

Applicants Name :

Phone Number :

Email :

Brief Description of items(s):

The Spring Arts & Crafts Fair will be held Saturday, April 6, 2024 from 9:00a.m. to 1:00p.m.

1. There is a limit of up to two (2) tables per vendor at initial registration. If more than two tables are desired, you will be placed on a wait list.
2. **CLUB** tables go on sale **Thursday, February 1, beginning at 8:30a.m.** in the Anthem Center Activities office. You must be a current President or Vice-President of a chartered SCA club to purchase tables for your club.
3. **RESIDENT** Vendor tables go on sale **Thursday, February 8, beginning at 8:30a.m.** in the Anthem Center Activities office. You must have a valid, current SCA Membership card to purchase a table at the Resident rate.
4. **NON-RESIDENT** Vendor tables go on sale **Thursday, February 15, beginning at 8:30a.m.** in the Anthem Center Activities office or by calling 702-614-5822
5. Vendor Registration will be accepted through *Friday, March 22th, 4:00p.m.* pending availability of tables
6. SCA will provide **2'6"x6'0 table, two chairs and a table covering** per table purchased. You may substitute your own table covering if desired. Exhibit area is 6'x6' (approx.) per table purchased.
7. Exhibit items to be sold should primarily be handcrafted/handmade, not commercially purchased goods. Vendors will be placed in their choice of the Ballroom or Anthem Foyer, pending availability.
8. Choose your location first come, first choice basis with club first, resident next, non-resident finally.
9. Exhibit areas requiring electrical access are located in pre-designated areas and have additional cost.
10. **Set up begins no earlier than 7:00a.m.** the day of the event. Display set-up must be completed by 8:40a.m. Display removal must be no later than 2:30p.m.
11. Any outside or inside loading dock/drop-off areas are for loading/unloading only: parking is not permitted. No dollies/carts from SCA for loading/unloading of items are available at anytime during the event.

FEES:

- SCA Club: One free complimentary table - \$15 for one additional table
- SCA Resident: \$40 per exhibit area
- Non-Resident: \$70 per exhibit area
- Electrical: \$10 per exhibit area for Club, Resident and Non-Residents
- Extra Tables: \$15 each additional table - 2 table maximum for Residents & Non-Residents

PAYMENT:

To reserve a table(s), fill out, sign and date this Vendor Agreement and make payment any of the following ways:
In person in the Anthem Center Activities Office (located across from Fitness Center), Monday-Friday 8am-4pm.
Scan & email this form to Activities@scacai.com. Call me for a credit card payment over the phone.
Mail a check & this form to: SCA Activities Office, 2450 Hampton Road. Henderson, NV 89052 ATTN: Arts&Crafts
 Make a **check payable** to: **Sun City Anthem Community Association Inc.** **NOTE:** Check must be written payable **EXACTLY** as stated. It **CANNOT** be abbreviated in any way.
Call Activities Office at 702-614-5860 with any questions.

	Electrical	Table	Extra Table	Total Price	How paid:	Date paid:
Club	Yes / No			\$		
Resident	Yes / No			\$		
Non-Resident	Yes / No			\$		

Vendor Signature: _____

Date: _____